VINYL WINDOWS AND DOORS
Manufactured by Pella Corporation

Questions? Call 1 (800) 374-4758

SERVICE INSTRUCTION
Snap-In Weep Cover – Double-Hung

These instructions apply to:

Pella® 150 Series 2020 - Current
Centera by Pella™ 12/2006 - 2011
ThermaStar by Pella® 2003 - 01/2022
Encompass by Pella® 02/2008 - Current
Pella® 250 Series 01/2014 - Current

Supplies Needed:

V982790 - DH Weep Punch Tool Service Kit, includes:

- Weep Covers: (4) V982098 (White)
  (4) V982099 (Almond)
- Punch Tool (V982788 / SV0042)



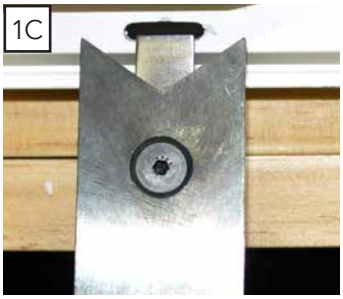
1 Weep Cover Installation:

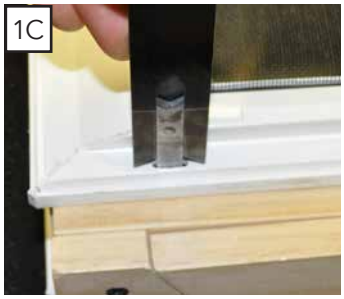
A. Locate the existing weep slots on the exterior of the frame sill.

B. Clean the surface area around each weep slot with warm, soapy water. Using a clean soft cloth, thoroughly dry the cleaned area.

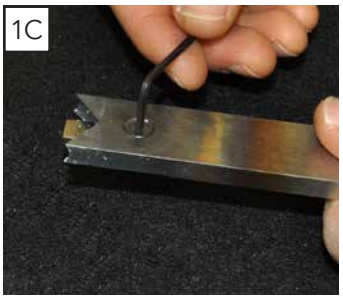


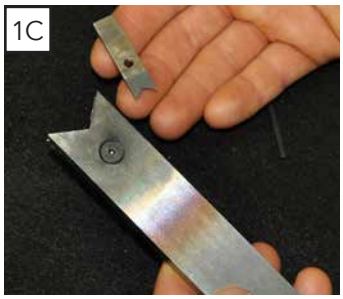
C. Position the punch centered over the weep slot. Align bottom edge of punch with bottom edge of existing weep slot.

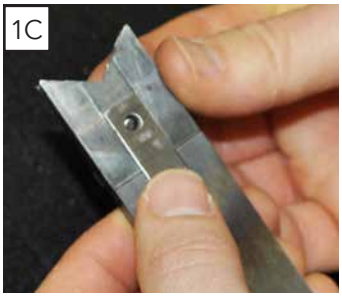


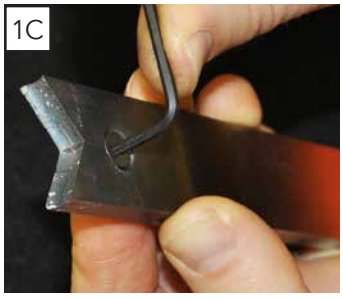


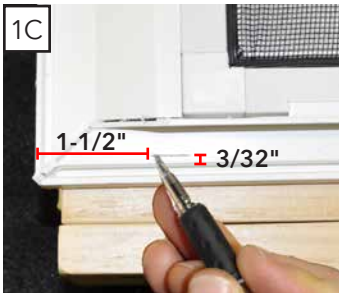
Alternate Step C if no weep slots exists: Use a 3/32" Allen wrench to loosen the screw to remove and flip the positioning leg of the cutter tool. Re-tighten screw. Measure over 1-1/2" from frame edge and 3/32" above top of accessory groove, place a mark. Align the edge and bottom of the punch with the mark.













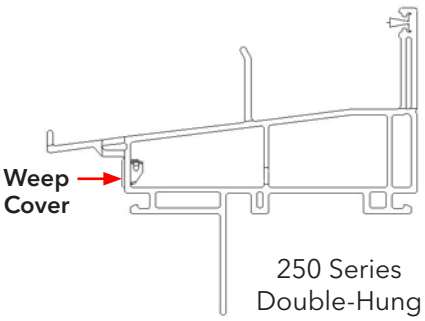
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1 Weep Cover Installation (Continued):

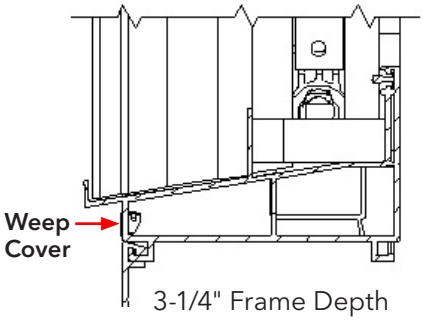
D. Firmly tap the punch two-three times to set it in place. Once set, continue driving the punch through the exterior face of the vinyl by moderately tapping the punch.

NOTE: Punch through the exterior face of the sill extrusion only.

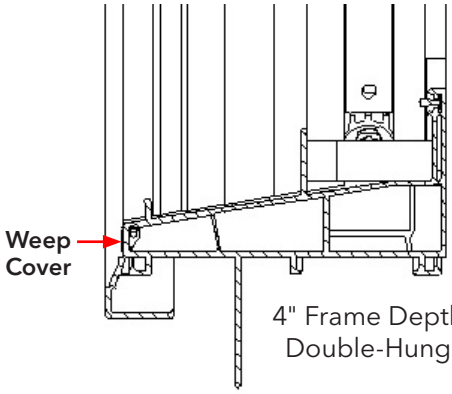




250 Series
Double-Hung

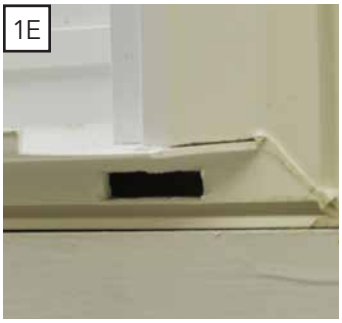


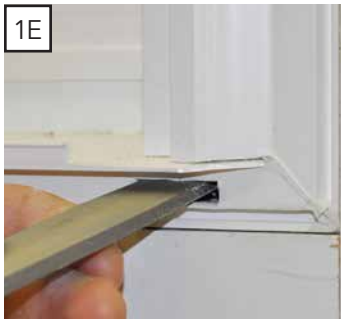
3-1/4" Frame Depth
Double-Hung



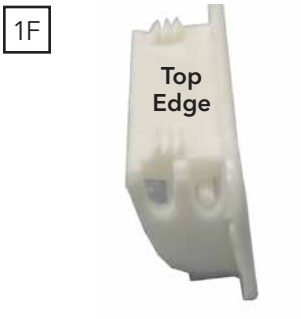
4" Frame Depth
Double-Hung

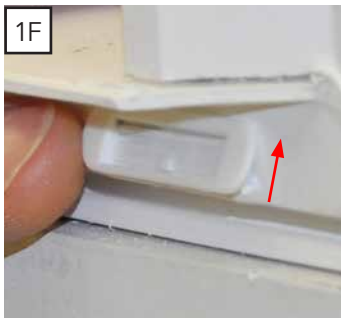
E. File off any rough edges.





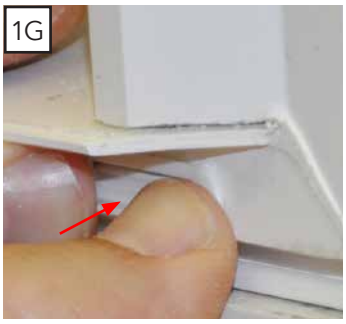
F. Position snap-in weep cover ensuring top edge is up. Bottom edge has a raised tab. Install weep cover into the weep slot by inserting the top edge first.

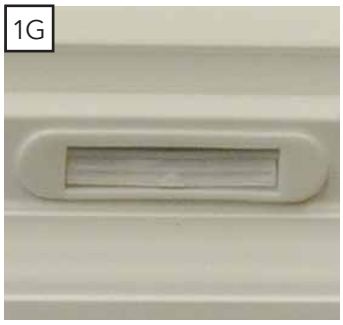




G. Push the bottom edge down to finishing snapping the cover in place.

H. Repeat on other weep slot as needed.





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