VINYL WINDOWS AND DOORS
Manufactured by Pella Corporation

Questions? Call 1 (800) 374-4758

SERVICE INSTRUCTION
Vent Sash Stop Replacement–Single-Hung

These instructions apply to:

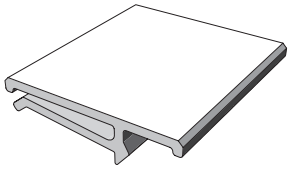
Pella® 150 Series 2020 - Current
Centera by Pella™ 02/2007 - 2011
ThermaStar by Pella® 2003 - 01/2022
Encompass by Pella® 02/2008 - Current

Supplies Needed:

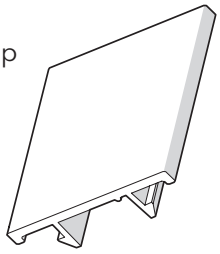
- Flat-head screwdriver

Supplies Needed

- Single-Hung vent stop



12/2014-Current



2002 – 11/2014

NOTE: Remember to work safely while doing any maintenance or repair. This includes wearing safety glasses and using safe work practices. Make sure your work area is unobstructed and clear of window coverings, etc..

1 12/2014-Current, Single-Hung Sash Stop Replacement:

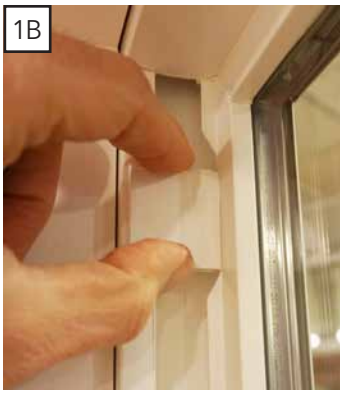
A. Use a flat blade screwdriver to slide the stop down to the balance pocket notch.



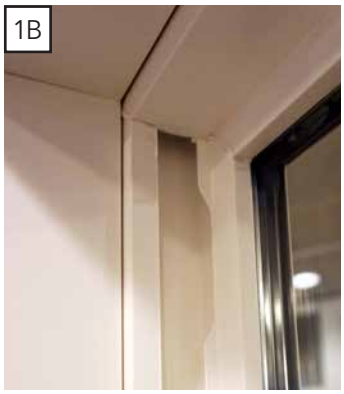




B. Grasp and remove the stop.



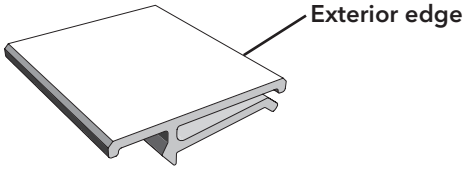


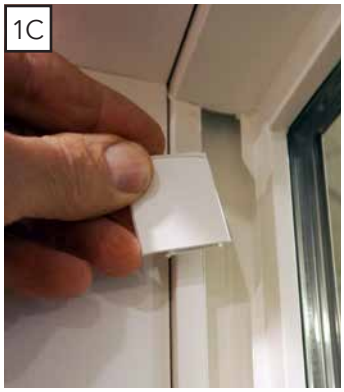


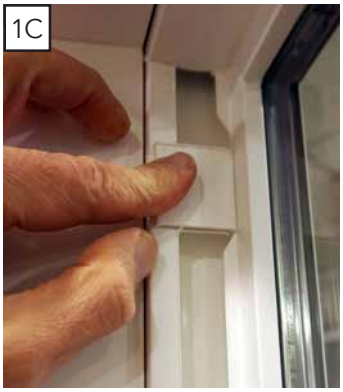
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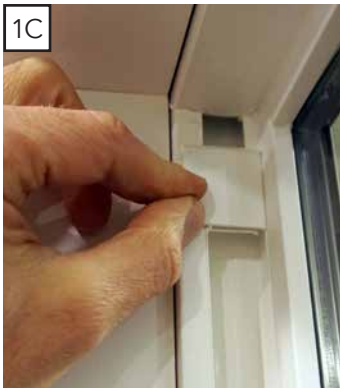
1 12/2014-Current, Single-Hung Sash Stop Replacement (continued):

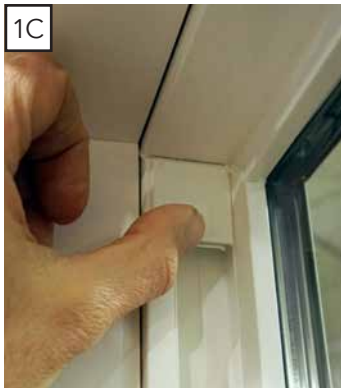
C. Insert the stop into the notch and slide it up making sure the groove in the exterior stop aligns with the balance channel nearest the glass. Slide the stop up against the head.







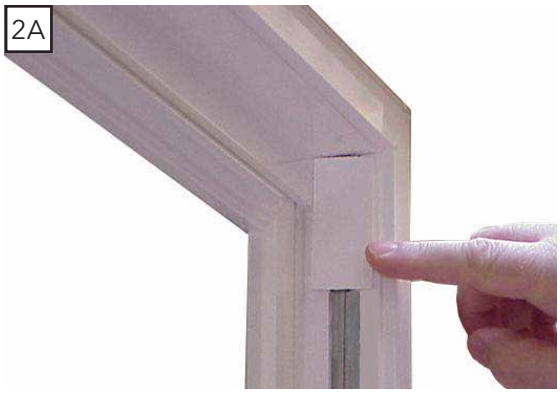






2 2002-11/2014, Single-Hung Sash Stop Replacement:

A. Pry up on the end of the vent stop with a flat-head screwdriver.



B. Grasp the vent stop with fingers and pull down and away from the window frame.

C. Position the new vent stop against the upper corner of the window frame and press in firmly to secure.



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