SERVICE INSTRUCTION

Roller Housing Replacement – Sliding Window

Tools Required:
- Flat-head screwdriver

Supplies Needed:
- 2 housing rollers per sash



Note: Remember to work safely while doing any maintenance or repair. This includes wearing safety glasses and using safe work practices. Make sure your work area is unobstructed and clear of window coverings, etc..

1 Replacing The Roller Housing:

A. Unlock the window and slide the operating sash panel to the fully open position.



Note: Insure the sash has cleared the anti-lift clips located at the top of the frame.



B. Grasp the sash with both hands and lift up and out of the bottom track.



C. Place the sash upside down on a firm, clean surface.

CAUTION!
Sash may be heavy.

1 Replacing The Roller Housing (continued):

D. Remove the roller housing. Pry up one end of the roller housing with a flat-head screwdriver. Lift out the housing and discard.



E. Insert the new housing into the hole and push it in. Apply even pressure to both sides of the housing as shown.

F. Insert the new rollers into the housing and check for smooth operation.



G. Vacuum out the roller track in the bottom of the frame and clean with warm, soapy water. This will help ensure a smooth operating sash.



H. Re-install the sash. Insert the top of the sash into the top track. Make sure it clears the anti-lift clips. Insert the bottom of the sash into the bottom track.





I. Close and lock the sash a few times to ensure proper operation.

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